

Collection Clerk Position

CLAY COUNTY APPRAISAL DISTRICT is accepting applications for a collection clerk's position. High School diploma or equivalent is required. Job description includes tax collections, reception and general office duties. Also required is getting certified as a (RTA) registered tax assessor. Salary is based on experience. Clay County Appraisal District is an equal opportunity employer. Applications are available in the office at 101 E. Omega, TX 76365 or on claycad.org. Call 940-538-4311 for more information.