

CLAY COUNTY APPRAISAL DISTRICT

APPRAISAL REVIEW BOARD

Minutes of April 28, 2026 Meeting

The Clay County Appraisal District (CCAD) Appraisal Review Board (ARB) held a regular meeting on April 28, 2026, at 4:00 PM in the Clay County Appraisal District office building located at 101 E. Omega, Henrietta, Texas. Members present were: Murray Don Dawson, Tony Deweber, Mike Jackson, and Kathleen Middleton. Also present were Chief Appraiser, Lisa Murphy, AG/BPP Appraiser, Jessica Partin & Office Manager, Kimberly Allen.

2026-001: A quorum was established (4 of 5 members present).

2026-002: Murray Don Dawson called the meeting to order at 4:00 PM.

2026-003: Statements of Compliance as required by Tax Code Section 5.041 and the Comptroller were submitted by Murray Don Dawson, Tony Deweber, Mike Jackson, and Kathleen Middleton.

2026-004: The Oath of Office was administered to Murray Don Dawson, Tony Deweber, Mike Jackson, and Kathleen Middleton.

2026-005: Statements of Officer were submitted by Murray Don Dawson, Tony Deweber, Mike Jackson, and Kathleen Middleton.

2026-006: No members of the general public were present to address the board.

2026-007: Minutes from the 2025 meeting held on 9/11/2025 were approved 4/0.

2026-008: Motion by the Chief Appraiser for correction 1/3 over market value for parcel 6775, dated 12/18/2025, was approved 4/0.

2026-009: The 25.25(b) Change Report was approved 4/0.

2026-010: There were no corrections to the Appraisal Roll that were not included in the 25.25(b) Change Report.

2026-011: Motion to receive the 2026 Appraisal Roll from the Chief Appraiser was approved 4/0.

2026-012: Motion to adopt the same 20-minute Rule of Order that was used in 2025 was approved 4/0.

2026-013: Motion to approve the use of local standards for Open Meetings was approved 4/0.

2026-014: Motion to approve the Clay County Appraisal District staff to have ongoing discussions with property owners was approved 4/0.

2026-015: Motion to allow the Clay County Appraisal District staff to act on behalf of the ARB on certain matters and as ex-officio secretary was approved 4/0.

2026-016: Motion to adopt the Comptroller's Model Hearing Procedures for Appraisal Review Boards as presented, with modifications to address each item required in Comptroller Rule 9.805 was approved 4/0.

2026-017: Chief Appraiser Lisa Murphy gave her report on general information.

2026-018: Board members agreed to schedule protest hearings during the week of July 6th through 10th, 2026, and the morning of July 23, 2026. 4/0.

2026-019: A motion to recess at 4:23 pm was approved 4/0.

_____ Chairman, Clay County Tax Appraisal Review Board