

# CLAY COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

## Minutes of May 29, 2025 Meeting

Clay County Appraisal District Board of Directors held a regular meeting on May 29, 2025 in the Clay County Appraisal District office building located at 101 E. Omega, Henrietta, Texas. Members present were: Chase Broussard, Billy Carlton, Bobby Elledge, Richard Harding, Matthew Shoemaker and Dee Ann Littlefield. Also present were Chief Appraiser, Lisa Murphy; Office Manager, Kimberly Allen and AG/BPP Appraiser, Jessica Partin.

2025-063. Chase Broussard called the meeting to order at 6PM.

2025-064. A quorum was established (6 of 7)

2025-065. Public Access: No members of the public were present to address the Board

2025-066. Chief Appraiser Report – Jessica Partin, AG/BPP Appraiser, provided a schedule outlining her annual work cycle. She also presented documentation of corrections made to agricultural exemptions, along with updates on her work with business personal property accounts.

2025-067. Motion by Richard Harding, seconded by Billy Carlton, to approve the minutes from the May 8, 2025 meeting. Motion passed 6/0

2025-068. Motion by Bobby Elledge, seconded by Matthew Shoemaker, to approve the proposed 2026 budget in the amount of \$ 866,392, with amendments to reallocate vehicle pay to employee compensation and to assign all building maintenance and repair expenses to appraisal. Motion passed 6/0

2025-069. Motion by Richard Harding, seconded by Billy Carlton, to approve TCDRS 2025 rate of 0.3217 and suggested 2026 rate of 0.3187. Motion passed 6/0

2025-070. Next meeting was set for Thursday July 17, 2025 at 6 pm.

2025-071. Meeting was adjourned at 7:42

---

Secretary, Clay County Appraisal District