

# CLAY COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

## Minutes of February 20, 2025 Meeting

Clay County Appraisal District Board of Directors held a regular meeting on February 20, 2025 in the Clay County Appraisal District office building located at 101 E. Omega, Henrietta, Texas. Members present were: Bobby Elledge, Chase Broussard, Richard Harding, Matthew Shoemaker, Billy Carlton and Dee Ann Littlefield arrived at 6:11. Also present were Chief Appraiser, Lisa Murphy; Office Manager, Kimberly Allen.

2025-011. Chase Broussard called the meeting to order at 6 PM.

2025-012. A quorum was established (5 of 7 then 6 of 7)

2025-013. Public Access: No one from the public was present to address the board.

2025-014. Richard Harding made a motion, second by Billy Carlton, to approve the minutes from the January 23, 2025 meeting. Motion passed 5/5/0

2025-015. Billy Carlton made a motion, second by Bobby Elledge, to approve the financial reports for January 2025. Motion passed 5/5/0

2025-016. Chief Appraiser Lisa Murphy indicated that the information she typically presents in her report will be addressed in agenda item 2025-017.

2025-017. Discussion regarding the passing of the Property Value Study. No action was taken by the CCAD board.

2025-018. Discussion regarding the quotes for replacing the storm windows, mortar replacement, and covering for the back door has been postponed until March meeting.

2025-019. Discussion to retaining the surplus funds from the 2024 budget for repairs and maintenance to the building's exterior. This tabled until the meeting on March 20th, coinciding with the completion of our audit.

2025-020. Next meeting was set for Thursday March 20, 2025 at 6 pm.

2025-021. Meeting was adjourned at 7:33PM

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Secretary, Clay County Appraisal  
District