

CLAY COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

Minutes of January 16, 2025 Meeting

Clay County Appraisal District Board of Directors held a regular meeting on January 16, 2025 in the Clay County Appraisal District office building located at 101 E. Omega, Henrietta, Texas. Members present were: Chase Broussard, Richard Harding, Dee Ann Littlefield and Billy Carlton. Also present were Chief Appraiser, Lisa Murphy; Office Manager, Kimberly Allen.

2025-001. Chase Broussard called the meeting to order at 6 PM.

2025-002. A quorum was established (4 of 7).

2025-003. Public Access: No one from the public was present to address the board.

2025-004. Chief Appraiser, Lisa Murphy gave her report.

2025-005. Billy Carlton made a motion, seconded by Dee Ann Littlefield, to approve the minutes from December 2024. Motion passed 4-0-0.

2025-006. Richard Harding made a motion, seconded by Billy Carlton, to approve the financial reports for December 2024. Motion passed 4-0-0.

2025-007. Richard Harding made a motion, seconded by Dee Ann Littlefield, to nominate Chase Broussard for Chairman. Election to Chairman was unanimous. Richard Harding made a motion, seconded by Billy Carlton, to nominate Dee Ann Littlefield for Vice Chairman. Election to Vice Chairman was unanimous. Richard Harding made a motion, seconded by Chase Broussard, to nominate Bobby Elledge for Secretary. Election to Secretary was unanimous.

2025-008 Dee Ann Littlefield made a motion, seconded by Billy Carlton, to ratify the eight 2025 contracts on the attached list. Motion passed 4-0-0

202-009. Next meeting was set for Thursday February 20, 2025 at 6 pm.

2025-010. Meeting was adjourned at 6:29PM

(signature and office) Clay County Appraisal District